

Winchester Chapter	National Railway Historical Society
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Monthly Program Guidelines

Dear Presenter,

Thank you for your willingness to share your railroad related program on the ____ day of _____, 20__ at 7:30pm. Monthly programs contribute immensely to the enjoyment and success of the Winchester Chapter. Please allow the following guidelines to ensure that your presentation will be most enjoyable:

Program Theme / Topic:

Monthly programs should have a railroad theme. Presentations may be audio/visual based and/or a live demonstration.

Examples of an Audio/Visual Presentation include a Railfan trip report or a historical review of a specific rail line, or a spotlight on a specific railroad operation.

Examples of a Live Presentation may include a

General Guidelines:

Presentations should be limited to approximately 1 hour.

Handouts and/or swag items are always welcome.

Narrative that points out historical facts or topic nuances enhance every presentation.

Please arrange with the Program Coordinator if you need the Chapter Audio/Visual equipment.

Please arrive approximately 20 minutes early to test your equipment.

Please allow time during and after your presentation for questions.